

Final Report
of funds from
the Swedish Society for Anthropology and Geography

Report of funds awarded to:

Name:	
Project title:	
Department address:	Home address:
E-mail/ Phone #:	
Amount awarded:	Fund/ year:

Place and date

Signature

Provide the following attachments:

- **Budget** (copy of the budget as provided in application)
- **Financial** report where each receipt is numbered, corresponding to number on receipt (**Make sure to include original receipts;** giro-payments, internet payments are NOT acceptable) in a table:
Receipt #: *1* Item: *plane ticket* Cost: *900 SEK*
- **All original receipts** attached to an A4 paper in numerical order (according to table above); write number on each receipt
- **Short report** of research carried out with funds; if possible include preliminary results (2-3 A4 pages)

Any remaining funds (exceeding 1000 SEK) must be returned to SSAG. Deposit money to plusgiro- account 152510-4. Provide your name, project title and year for the grant.

SEND THE REPORT TO:

SSAG's secretary
Docent Jonas Åkerman
Institutionen för naturgeografi och ekosystemvetenskap
Lunds universitet
SE- 221 00 Lund, Sweden

Example

Financial report of funds from the Swedish Society for Anthropology and Geography

Receipt #	Item	Cost Foreign currency	Exchange Rate	Cost Swedish crowns
1	Plane ticket			8000:- SEK
2	Car rental	10 000:- Ksh	0,57	5700:- SEK
3	Gas	300:- Ksh	0,57	171:- SEK
osv.				
Summa				13 871:- SEK

Remember!

- Make sure attached budget is the same as provided in the original application (small changes can be approved without justification; for large adjustments from the proposal, a written request and approval are necessary)
- Follow all directions for reporting given above (original receipts are required!)
- Attach all receipts on an A4 paper in numerical order with the number written on each receipt
- Per diem of up to 150 SEK/day can be obtained during trips (provide documents to show travel time)
- Attach receipts showing currency conversion rate
- Attach a short report of completed research (2-3 A4 pages)

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